

1.5 Data Classification and Data Handling

The Institute as a public organisation subject to FOI, has the following four classifications of Data:

- Private data,
- Public data,
- Sensitive Personal data and
- Personal data.

Each category of data requires a different form of security or protection based on potential breach of legislation or the strategic impact to the Institute if the security of that data was compromised.

The Institute in addition to the classifications above has a data handling policy that sets out the manner in which the various types or classes of data set out in the data classification should be managed across the data flow lifecycle i.e. from collection, storage, transmission, processing to destruction.

Further Information is available in Section 3.