



DIT Student Services

Application to Withdraw from DIT

- This form must be completed in full and must be signed by both the student and an academic.
- Students are responsible for submitting the completed form *and* their current DIT ID Card to DIT Student Services.
- The date which the completed form is submitted to a Student Service Centre is recorded as the official date of withdrawal from DIT. Retrospective notification will not be accepted (except where medical evidence is submitted).
- If in receipt of a grant, students are responsible for informing their awarding body of their withdrawal.
- For more information regarding withdrawing from DIT, entitlement to refunds and the impact on withdrawing on future student fees, please visit <http://dit.ie/student-services/registration/deferwithdraw/>

SECTION A PERSONAL DETAILS

Student Name: _____ Student Number _____

Date of Birth: _____ Mobile Number: _____

Personal Email: _____

PROGRAMME DETAILS

Programme Name: _____

Programme Code: DT _____ Year (1,2 etc) _____

Academic Session (eg 2013/14) 20 __/20 __

Reason for Withdrawal: Please tick where appropriate

Changing Programme	<input type="checkbox"/>	Personal Circumstances	<input type="checkbox"/>
Emigrating	<input type="checkbox"/>	Programme not suitable - Exit DIT	<input type="checkbox"/>
Failed Exams	<input type="checkbox"/>	Reapplying to CAO	<input type="checkbox"/>
Family Commitments	<input type="checkbox"/>	Repeat Leaving Cert	<input type="checkbox"/>
Financial	<input type="checkbox"/>	Travel	<input type="checkbox"/>
Job Offer	<input type="checkbox"/>	Visa Issues	<input type="checkbox"/>
Leaving Cert Recheck - Transfer	<input type="checkbox"/>	Work Commitments	<input type="checkbox"/>
Medical	<input type="checkbox"/>		<input type="checkbox"/>
Other Reason Please State: _____			

Student Signature: _____ Date: _____

Authorised by: _____ Date: _____
Head of School/Assistant Head

SECTION B - OFFICE USE ONLY

Student Services Signature: _____ Date: _____

Fees Paid	€
Refund Due (if any):	€
Fees Due:	€

Banner Status Set to: WI
WA
WS