

## Appendix 16: Code of Practice for Clinical Measurement Students

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The following is the code of practice to be followed by DIT Clinical Measurement students during hospital-based placement

- 1 Student should be aware that they are dealing with patients, who will quite often be unwell and worried about the tests, which have to be conducted. The confidentiality and wishes of the patient must be respected at all times.
- 2 **Patient Confidentiality:** Under no circumstances is a student allowed to discuss any issue relating to a patient outside of the workplace, or with any third party. A student can only discuss relevant physiological issues with the supervisor and ideally a patient should be referred to by hospital number and not by name. Any other local rules in relation to patient confidentiality will also apply.
- 3 Students **MUST** dress appropriately, with a white coat (tunic type), black trousers and flat shoes. Trainers are not permitted. The student must also observe normal hygiene criteria in relation to their own appearance in the workplace.
- 4 The use of cosmetics, jewellery, long finger nails and uncovered long hair may be restricted or unsuitable in certain laboratory situations, so students must follow whatever regulations are applicable within the hospital. The advice and approval of their supervisor must be obtained in relation to these issues.
- 5 No student is to be left alone with a patient. Another staff member must be present or in close proximity to them at all times, and in situations where measurements are being conducted, an appropriate staff member must be present. (A senior staff member may nominate a junior in certain circumstances).
- 6 Normally students will be required to work from 9.00am to 5.00pm during placement, however these times may be altered by agreement with the supervisor. If a student is unwell and unable to attend placement he/she must notify their supervisor by telephone (texting is not acceptable) prior to their normal start time. A follow up email should be sent to the Practice Education Coordinator and Clinical Tutor.
- 7 Students are required to attend all tutorials while on placement. If a student cannot attend a tutorial he/she must notify their Clinical Tutor in advance.
- 8 Students must follow all relevant instructions from the supervisor while on placement.
- 9 If a situation arises where a student knows a patient (e.g. relative, neighbour etc.) they must immediately declare this to the supervisor, who will then decide whether the student should be absent from all measurements/discussions related to that patient.

- 10 Each student is required to maintain a logbook, which is a record of the tests and observations conducted in the workplace, (see separate logbook instructions).
- 11 No patient identifier details (name, address, DOB, MRN) should appear anywhere in the log book, stating e.g. 56 yr. old male with previous MI, would be appropriate. This logbook should contain the daily start and finish times, a daily record of the work observed/conducted, and should be signed by the supervisor each day. Three reflective accounts for 3<sup>rd</sup> year and four reflective accounts for 4<sup>th</sup> year should also be included. This logbook will form part of the assessment process and must be available for inspection by supervisors and DIT at all times.
- 12 The standard DIT student regulations 2009/2010 will also apply for the full duration of the placement.
- 13 I agree to comply with the above as part of the conditions of my hospital placement. I understand that if I do not comply with the conditions as set out in the “Code of practice for Clinical Measurement Students”, I am liable to have my placement terminated.

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Student Name

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Student Number

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Date